

**OFFICE OF THE DISTRICT & SESSIONS JUDGE :: HAILAKANDI**

**ADVERTISEMENT**

**Dated: 23-04-2024**

Applications are invited from the intending & experienced candidates who have been working in the Establishments of District & Sessions Judge in the State of Assam for filling up of **01(One)** number of vacant post of **Chief Administrative Officer** in the establishment of the undersigned as per Provision under **Rule-6(1)** of the **Assam District & Sessions Judges Ministerial Service Rule-1987** in the Pay Scale of Rs.30,000/- to Rs.1,10,000/- + G.P Rs.14,500/- only P.M plus other allowances as admissible as per rules.

1. The candidate must have served either as **Head Assistant** in the District & Sessions Judge establishment or as **Sheristadar** in the office of the Addl. District & Sessions Judge continuously for a minimum period of **5(five)** years, as per provision laid down in the Assam District & Sessions Judges Ministerial Service Rule-1987.

2. Candidates who are willing to apply shall submit their application in **Standard Form of Application** as published in the Assam Gazette in Part IX through proper channel & must affix 2(two) copies of recent passport size (coloured) photograph along with self attested copies of all testimonials and experience certificate (if any), photo-copies of ACRs of last 03 years etc issued by competent authority, through proper channel. **The duly filled in applications should reach to the office of the undersigned on or before 22-05-2024 by 05-00 P.M.,** by hand or by post. The authority shall not be responsible for any postal delay. The application received after due date and time and incomplete application will be summarily rejected.

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3. Candidate will have to appear before the **Selection Board** for interview at their own expenses as and when called for. No TA/DA will be provided to the candidates in this regard.

4. The date of interview will be intimated in the official website ([www.hailakandi.dcourts.gov.in](http://www.hailakandi.dcourts.gov.in)) of the Hailakandi District Judiciary in due course of time. No individual call letter will be sent.

*Sd/- Sri Syed Imdadur Rahman*

District & Sessions Judge,  
Hailakandi

**Memo No. JHD.V/2024/5/ 1541-1546**      **Dated 23-04-2024**

Copy forwarded for information to :-

1. Hon'ble the Registrar (Vigilance), Hon'ble the Gauhati High Court, Guwahati.
2. The District & Sessions Judge ,  
Kamrup (M) / Kamrup /Morigaon /Nagaon /Jorhat /Golaghat/Sivasagar / Dibrugarh/ Tinsukia/ Dhemaji / Lakhimpur / Sonitpur/ Hojai / Charaideo / Udalguri / Darrang / Nalbari / Barpeta/ Bongaigaon / Kokrajhar/ Dhubri / Goalpara / Cachar /chirang/ Karimganj/ Baksa /Karbi Anglong / South Salmara-Mankachar /Dima Hasao / Bajali / Biswanath / Majuli / West Karbi Anglong, Assam, with a request to circulate the advertisement amongst the staff.
- ✓ 3. The System Officer/Assistant of this Judgeship,  
(He is directed to upload the advertisement in the Official Website of this Judgeship as well as to forward a soft copy of the same via email to all the District & Sessions Judge's establishment of Assam.)
4. The DIPRO, Hailakandi and requested to publish the 'ADVERTISEMENT' in leading Assamese/Bengali/English newspapers of Assam, for wide circulation of the same.
5. Notice Board of the undersigned.
6. Office file.

*Syed*  
District & Sessions Judge,  
Hailakandi

*23/04/2024*