



**GOVERNMENT OF ASSAM**

**ASSAM HEALTH INFRASTRUCTURE DEVELOPMENT & MANAGEMENT SOCIETY (AHIDMS)**

**4<sup>th</sup> Floor, Nayantara Supermarket, Sixmile, Guwahati-781022**

**No. JICA/PMU/Rectt/63/2023 (Part-I)/ 593**

**Dated –12/03 /2024**

**WALK- IN - INTERVIEW**

**ENGAGEMENT OF CONTRACTUAL POSITIONS FOR PROJECT MANAGEMENT UNIT (PMU)  
AND PROJECT IMPLEMENTATION UNIT (PIU) UNDER JICA ASSISTED ASSAM HEALTH  
SYSTEM STRENGTHENING PROJECT**

1. **Assam Health System Strengthening Project** is a **Japan International Cooperation Agency (JICA)** funded Project under Assam Health Infrastructure Development & Management Society (AHIDMS), Medical Education & Research Department, Govt. of Assam. It is an important project in the health sector of Assam as the project aims to improve access to public medical services and quality medical services to rural residents, through the improvement of secondary and tertiary medical institutions which are core medical centers.
2. Under this umbrella, two Project Implementation Units (PIU) have been setup at Directorate of Medical Education, Assam and PWD (Building & NH Department), Assam respectively. The main responsibilities of the PIU is the development of implementation and annual plans for the project, management and monitoring of progress, annual evaluation of the achievement based on the plan and reporting to PMU on quarterly basis. The PIU will also be responsible to collaboration across tertiary, secondary and primary level's medical institutions in order to establish Universal Health Coverage (UHC) model, which is the goal of the project.
3. A Walk-in Interview will be held in the Office of the Assam Health Infrastructure Development and Management Society (AHIDMS) at the address given above, for recruitment of the following position on purely temporary contractual basis as per the schedule mentioned below.

Sl. No.	Name of the position	Place of vacancy	Date of interview	Time of interview	Reporting time
1	Assistant Biomedical Engineer	PMU, AHSSP, AHIDMS	02/04/2024	11.00 am onwards	10.00 am
2	Assistant Architect	PIU, AHSSP,PWD (Building & NH Department)	03/04/2024	11.00 am onwards	10.00 am
3	Accounts Assistant	PMU, AHSSP, AHIDMS	04/04/2024	11.00 am onwards	10.00 am

No candidate will be allowed to register after 11.00 am for the position under any circumstances. PMU, AHSSP, O/o the Project Director, Assam Health Infrastructure Development & Management Society (AHIDMS), Sixmile, Guwahati.

Interested eligible Candidates who are citizen of India as defined under the Constitution of India and fulfill the eligibility norms of educational qualification, experience, age etc. may Walk-In accordingly for the interview along with **all the original certificates/documents relating to qualification, experience, age, identity proof, latest salary certificate, two passport size colored photographs etc. and also a set of self- attested copies of the same.** The required qualification & experience in brief, age for the positions are mentioned below.

Sl. no.	Position	Essential Qualification, Experience	Remuneration	Age
1.	Assistant Biomedical Engineer	<ul style="list-style-type: none"> <li>Diploma or B. Tech in Biomedical Engineering from recognized University/Institution.</li> <li>Minimum 3 years of post qualification experience for candidates having B.Tech in Biomedical Engineering degree and minimum 6 years of post qualification experience for diploma in Biomedical Engineering.</li> <li>Should have experience in Hospital setup and medical equipment planning and maintenance in any externally Aided Project</li> </ul>	Rs. 35,000/- to Rs. 50,000/- per month.	Up to 35 years

		<p>or Public/ Private sector organization</p> <ul style="list-style-type: none"> <li>• Should have experience in medical equipment management for atleast 1 multi-specialty hospital projects.</li> <li>• Should be well-versed with medical equipment specifications.</li> <li>• Experience of working in the North East with govt added project will be preferred.</li> <li>• Should be well-versed in preparing data of medical equipment in excel, word e.t.c.</li> <li>• Strong communication skills in English, Hindi and Local Language.</li> </ul>		
2.	Assistant Architect	<ul style="list-style-type: none"> <li>• Graduate in Architecture from a recognized Institute or University and should be a member of council of Architecture.</li> <li>• Minimum 5 years of relevant post qualification experience in designing hospital &amp; health infrastructure.</li> <li>• Should have knowledge to review the concept plan, DPR, design and drawings for the construction/renovation works etc.</li> <li>• Should have experience to carry out the field visits for reviewing the progress of work, verification of the construction/renovation works for compliance with specified technical standards, approved drawings &amp; designs etc. and preparation of the inspection reports.</li> <li>• Excellent in using computer applications with advanced knowledge of Office Management, proficiency in MS Office</li> </ul>	Rs. 40000/- 50000/-	Upto 35 years

		<p>Applications (like Word, Excel, Power point, etc.) including Auto CAD, 3D-Max, photoshop, Sketch-up, Revit.</p> <ul style="list-style-type: none"> <li>• Good communication skills in English, Hindi and Local Language.</li> </ul>		
3.	Accounts Assistant	<ul style="list-style-type: none"> <li>• Graduate in Commerce from a recognized Institute or University.</li> <li>• Minimum 3 years of relevant post qualification experience in budgeting, financial management, accounts and audit in Government/PSU entity.</li> <li>• Candidates working in similar capacity in Government projects/PSU/Externally aided projects will be given preference.</li> <li>• Experience of working with Tally software</li> <li>• Sound knowledge of Government Accounting, Income Tax, GST and other Taxation matters.</li> <li>• Exceptional degree of integrity, judgment and tact in handling the most sensitive, diverse and confidential material.</li> <li>• Must be computer literate and should have knowledge in MS-Office, Internet, e-mail etc.</li> <li>• Strong communication skills in English, Hindi and Local Language.</li> </ul>	Rs. 30,000/- to Rs 35,000/- per month	Up to 35 years

\*\*A higher start may be considered in case of exceptionally talented candidates, as decided by PD. However, in case the selected candidate's current remuneration with 30% enhancement comes below the lower range offered for the positions then the lower remuneration will be offered.

The candidates shall have to bring **laptop, original certificates/testimonials along with a set of self-attested copies of the same, for the interview/test along with the filled in application form and the tabulated sheet for the individual positions** provided in the website,

**www.ahidms.assam.gov.in.** The Originals of certificates/documents will be returned after corroboration with the self-attested copies of the same. If at any stage, the information furnished in the application or supporting documents is found to be forged/ misrepresented/ incomplete/ false, the candidature shall be liable for cancellation and penal action as per law.

- 4. The PD, AHIDM Society reserves the right to cancel the recruitment process or modify therequired qualification/ experience/ number of the positions at any stage.**

**Sd/-**

**Project Director,  
AHIDMS**