## **APPLICATION FORM**

### APPLICATION FOR THE POST OF .....

- 1. Full Name of the candidate (In Block Letters):
- 2. Father's/Husband's Name :
- 3. Mother's Name :
- 4. Gender:
- 5. Maritial Status :
- 6. Nationality (attach a copy of evidence):
- 7. Permanent Postal Address (attach a copy of evidence):
- 8. Police Station:
- 9. Current Address:
- 10. Mobile No.:
- **11. Mobile No.** (*WhatsApp messenger*) :
- 12. Email ID :
- 13. Passport No. (If available) (Attach a copy): .....
- 14. Date of Birth (attach a copy of evidence)(dd/mm/yyyy):
- **15.** Age (As on 1<sup>st</sup> January, 2023) : \_\_\_\_\_Years \_\_\_\_\_ month(s)
- 16. Current Designation:
- 17. Current Employer's Full Address with contact email and phone number:
- **18.** Educational Qualification (attach a copies of certificates):

| SI. | Examination     | Year of<br>Passing | 0 | · · · | Class/ Percentage of<br>marks obtained |
|-----|-----------------|--------------------|---|-------|--|
| 1.  | Graduation      |                    |   |       |  |
| 2.  | Post graduation |                    |   |       |  |
| 3.  | Others (if any) |                    |   |       |  |

19. Training details relevant to the position applied (attach copies of certificates):

| Sl. | Title of the Training program | Duration of Training | Training organized by |  |
|-----|-------------------------------|----------------------|-----------------------|--|
| 1.  |                               |                      |                       |  |
| 2.  |                               |                      |                       |  |
| 3.  |                               |                      |                       |  |

- 20. Total Professional Experience : \_\_\_\_\_ Years \_\_\_\_ month(s)
- 21. Details of Professional Experience (Starting from latest \*\*) (attach copies of experience certificates):

| Sl. | Designation | Organization | From<br>(mm/yyyy) | To<br>(mm/yyyy) | Summary of Services provided |
|-----|-------------|--------------|-------------------|-----------------|------------------------------|
|     |             |              |                   |                 |                              |
|     |             |              |                   |                 |                              |
|     |             |              |                   |                 |                              |
|     |             |              |                   |                 |                              |
|     |             |              |                   |                 |                              |

\*\* Attach latest salary certificate.

Paste self attested Recent Passport Photo

#### 22. Write a brief note describing why would like to be associated with us : (Maximum 100 words)

#### 23. Works/Activities undertaken that best illustrates suitability for the position applied for:

| Name of Assignment or Project:                                |  |
|---|--|
| Year(s): (from – to)  |  |
| Employer:   |  |
| Main Features of the Project/ assignment:                     |  |
| Position held:  |  |
| Activities Performed/Services Provided:<br>(Maximum 50 words) |  |

Add tables as required

#### **24.** Languages proficiency: (please tick $\sqrt{}$ )

| Sl. | Language | Read | Write | Speak |
|-----|----------|------|-------|-------|
|     |          |      |       |       |
|     |          |      |       |       |
|     |          |      |       |       |
|     |          |      |       |       |

#### 25. Computer proficiency :

| SI. | Program/Software/Applications | Excellent | Good | Average |
|-----|-------------------------------|-----------|------|---------|
|     |                               |           |      |         |
|     |                               |           |      |         |
|     |                               |           |      |         |
|     |                               |           |      |         |

#### 26. Names and Addresses of two persons from whom we may seek reference about you:

(The two persons must not be related to you and must have interacted with you for more than 2 years in a Professional and/or academic capacity during the last 5 years)

| Sl | Name of the person & designation (if any) | Address | Phone no | E-mail id |
|----|---|---------|----------|-----------|
| 1. |   |         |          |           |
| 2. |   |         |          |           |

27. Do you have any criminal or corruption charges against you? (If yes furnish details)

# 28. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for the violation of any law? (*If yes furnish details*)

#### **29.** Have you ever been discharged or forced to resign from any position? (If yes furnish details)

**Declaration**: I certify that the statements made by me in this application are true, complete and correct to the best of my knowledge and belief. Permission is hereby given to the Director of Fisheries, Assam to make such investigations as are necessary on the information given above. I understand that any misrepresentation or fraudulence or material omission made herein or in any other document requested by Director of Fisheries would render dismissal and termination of my candidature/ service/contract apart from other penal action as per the law.

Date : Place : Signature of the Candidate

# IMPORTANT Notes:

1. While self attested copies of all the relevant certificates/testimonials needs to be submitted along with the application, Candidates are to note that <u>applications without self attested copies of certificates/testimonials</u> relating to Educational Qualifications and Trainings shall be rejected.