

TOR for the Post of 'Junior Engineer'

Educational Qualification:

- Diploma in Civil/ Mechanical Engineering from a recognized Institute
- Degree Civil/ Mechanical Engineering from a recognized Institute will be preferred

Experience:

- Minimum 3 years of experience of Project Management and good knowledge in project execution in large scale transport or infrastructure projects in Government/Semi Government/Autonomous bodies/Private companies of repute
- Experience in World Bank/ Externally Aided Projects/ Govt. projects will be preferred.

Competencies Required:

- Knowledge of Office Management procedures, proficiency in MS Office Applications (like Word, Excel, Power Point, MS Project etc.) including email.
- Working Skills: Knowledge of Methodology of Civil Works at site
- Knowledge of Technical Specification (Scope under Contracts) of civil works
- Knowledge of Quality Assurance & Quality Control of works under Scope of Contract during execution.
- Knowledge of CVC/ FIDIC guidelines is preferred

Key Job Responsibilities:

- Supervision of day to day construction works with measurements as per drawing.

- Monitoring contractor and checking of site register/site order book.
- Checking of works based on RFI (Request for Inspection) submitted by the contractors.
- Checking of co-ordinates, levels reinforcement, excavation, cut and fill works, shuttering, PCC, RCC works etc.
- Verification of quality control by checking results of cube test sample.
- Supervision of site works, pipe laying work with contractors and resolving of public grievance.
- Assist Project Manager Technical in all the site activities done. Performing other project related duties as assigned from time to time.
- Any other responsibilities as entrusted the authority.

Remuneration:

Consolidated Remuneration will be in the range of Rs. 30,000 to Rs 45,000 per month. Depending on qualification, experience and competency of the candidate or 30% hike on the existing remuneration whichever is less.

Period of Service:

The contract shall be initially for a period of minimum 1 (one) year with a provision of further extension on an annual basis up to the end of the project, subject to satisfactory performance as assessed by the AIWTD Society.