

OFFICE OF THE DISTRICT & SESSIONS JUDGE ::: CHARAIDEO

Memo No. DJCHA/2023/ 508

Dated 3rd of April, 2023

ADVERTISEMENT

Date 03/04/2023

Applications are invited from eligible candidates in **Standard Form** as published in Assam Gazette in Part IX , who are the citizens of India as defined in Article 5 to Article 8 of the Constitution Of India for filling up the sanctioned posts mentioned below, which are lying vacant, in the office of the District & Sessions Judge, Charaideo, Sonari, Assam.

Details of Vacant Posts

Sl. No.	Name of the Post	No. of Post	Scale of Pay along with Grade Pay	Qualification / Eligibility	Category wise break up of Vacancies
1.	Process Server	05	14000/- to 60500/- + G.P. 5200/- P.M. along with other admissible allowances as per ROP Rules, 2017	Graduate in any stream from a UGC recognized University along with knowledge of Assamese language.	UR-03 (Unreserved) OBC-01 ST(P)-01

Contd.....

Terms and Conditions:

1. Candidates must not be less than 18 years or more than 40 years of age as on 01.01.2023. The upper age is relaxable as per Govt. norms.
 - a) 05 years for ST/SC candidates, i.e. 45 years.
 - b) 03 years for OBC/MOBC candidates, i.e. 43 years.
2. Applicants who are already in Govt. service should submit their applications through **proper channel**. They shall have to produce **No Objection Certificate** at the time of **Viva-Voce** and **Release Order** at the time of joining from present employer, if selected.
3. Duly filled up "**Application Form**" along with **self attested photocopies of all relevant testimonials in support of their age, educational qualifications, valid Employment Exchange Registration Certificate, other qualifications, 03(three) recent passport sized photographs**, be submitted either **by POST** addressed to the District & Sessions Judge, Charaideo, PIN-785690, Assam, or **dropped personally** at the **Drop-Box** of the O/o the District & Sessions Judge, Charaideo during working days at the office hours only.
4. The applications should be addressed to the District & Sessions Judge, Charaideo, Assam, and the name of the post should be clearly mentioned at the top of the envelope as "**APPLICATION FOR THE POST OF PROCESS SERVER**".
5. The application shall be filled up in **BLOCK LETTERS** and **contact nos.** and **E-mail ID** must be compulsorily provided in the application. Incomplete applications will be summarily rejected.
6. The last date of the receipt of application is **02-05-2023** till **office working hours**. No applications received thereafter will be entertained and this office will not be responsible for any postal delay.
7. The eligible candidates shall be required to appear in a **written test** of **100 marks** followed by **Viva Voce**.

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8. The **eligible candidates** shall be required to appear in a **written test of 100 marks** comprising of the following subjects: English, General Awareness, Mathematical ability, Aptitude and Assamese.
9. Successful candidates will have to appear for **Viva Voce** which will be intimated after declaration of the result of the written test in the official website of **Charaideo District Judiciary**.
10. List of eligible candidates/ rejected candidates (if any) will be uploaded in the official website of Charaideo District Judiciary (<https://districts.ecourts.gov.in/charaideo>) along with the date of written test. Admit card for the written test will be available in the official website of District Judiciary, Charaideo. No individual call letters will be issued.
11. No TA / DA will be admissible for attending the written test/Viva Voce, etc.
12. Canvassing directly or indirectly shall disqualify a candidate.
13. The Appointing authority reserves the right to cancel the advertisement and to modify any terms and conditions mentioned in the advertisement.
14. The application should be addressed to:

The District & Sessions Judge, Charaideo

Address: District Judicial Court Campus, Charaideo

Rajadhap, P.O.& P.S.: Sonari, PIN: 785690

District: Charaideo, Assam

Memo No.DJCHA/2023/.....⁵⁰⁸


Dated: 03.04.2023


District & Sessions Judge
District & Sessions
Charaideo


(Contd....)

Copy to:-

1. The District & Sessions Judge,
Kamrup(M)/Kamrup/Nagaon/Morigaon/Golaghat/Jorhat/Sivasagar/Dibrugarh/Tinsukia/
Dhemaji/Lakhimpur/Sonitpur/Darrang/Udalguri/Bongaigaon/Barpeta/Nalbari/Dhubri/Goalpara/
Baksa/Hailakandi/Karimganj/Cachar/Chirang/Dima-Hasao/Karbi
Anglong/Kokrajhar/Hojai/Majuli/South Salmara-Mankachar/Bajali/Biswanath.
2. The D.I.P.R.O. Charaideo. He/She is requested to take necessary steps for publishing the advertisement in 1(One) Assamese, 1(One) English Daily and also in the official social media handle of DIPRO, Charaideo and DIPR, Assam, for wide publicity.
3. The System Assistant , Charaideo District Judiciary, with a direction to e-mail this advertisement to all concerned and also, to upload the advertisement in the official website immediately.
4. The Notice Board of this Office.
5. The concerned file.


03/04/2023
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