



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER::: KARIMGANJ  
(R.K. BRANCH)  
03843-262345 (O) 264150 (FAX)  
E-mail : [dc-karimganj@assam.nic.in](mailto:dc-karimganj@assam.nic.in)

No.KRK.1/2016/pt-II/166

Dated Karimganj, the 17<sup>th</sup> Jan./2023.

ADVERTISEMENT

In pursuance of the approval accorded by the Govt. in Revenue & Disaster Management Department, Assam vide No. Ecf No.236308/13, dtd.15/11/2022 applications are hereby invited in 'Standard Form' as prescribed in Part-IX of Assam Gazette, from the intending candidates who are the citizens of India, for filling up of 3 (three) numbers of following sanctioned vacant posts of Amin/Mandal (Gr-III) in the Amalgamated Establishment of the Deputy Commissioner, Karimganj. The Pay Band of Rs.14000/- to Rs.60500/- Grade Pay of Rs.6200/- plus other allowances as admissible under Assam Service (ROP) Rule 2017 (as amended).

Name of the post to be filled up	Total No. of Posts	Category wise Nos. of posts to be filled up as per post Based Roster.	
		Category	No. of post
1	2	3	4
Amin	3 (three) Nos.	S.T. (P) SC	2(two) Nos. 1 (one) No.

Educational qualification	The minimum educational qualification of the candidate shall be HSLC Examination or its equivalent examination passed from any Central or State recognized Boards.
Other essential qualification	6 (six) months Recorders Class Course Certificate Training form the Assam Surveys & Settlement Training Centre, Dakhingon, Guwahati and having certificate of RCCC Training passed from ASSTC.
Age	Age of the candidates on 01/01/2023 shall be between 18 (eighteen) years minimum and the upper age must not exceed 40 (forty) years. The upper age is relaxable by 5 (five) years in case of SC/ST candidates.
Last date of submission of application	<ul style="list-style-type: none"><li>07<sup>th</sup> February'2023 (upto 5 PM).</li><li>The application received after the aforesaid date and time line would be summarily rejected and the undersigned shall in no way responsible for any postal delay or loss.</li></ul>
Other essential criteria and general instructions to the candidate	<ul style="list-style-type: none"><li>The name of the candidate must be registered in any Employment Exchange of Assam and the details of the registration are to be furnished at the application Form with copy of employment Registration Card.</li><li>The candidates already in service should apply through proper channel ensuring that their application reaches this office on or before the last date of submission of application.</li><li>Pension and other retirement benefit are to be governed by a new set of pension rules.</li><li>The candidates having valid application will be called for attending interview/attending before the Selection Board for verification of testimonials and screening and the list of the eligible candidates whose applications are found to be proper will be displayed at the notice Board of this office and will be uploaded/available at the official Web-Site of this office and separate call letters will also be issued individually.</li><li>No. TA/DA is admissible for attending the interview and screening exercise.</li><li>Canvassing directly or indirectly will lead to disqualification of candidature.</li></ul>

(Contd.....P/2)

How to apply	<ul style="list-style-type: none"><li>• The application in Standard Form as prescribed in Part-IX of Assam Gazette should be addressed to the "Deputy Commissioner, Karimganj, Main Road, P.O., P.S. &amp; Dist.- Karimganj, Assam, PIN-788710 is to be submitted.</li><li>• The candidates may deposit/submit the application at the R.K. Branch located at the 2<sup>nd</sup> Floor of the D.C.'s Office, Karimganj during working days and hours or send by post as per the postal address as given above to be superscribed as "Application for the post of Amin".</li><li>• Self attested copies of academic and RCCC Certificates with mark sheets, Caste Certificate and other testimonials along with 2 (two) copies of recent passport size photographs and one self addressed and stamped envelope of Rs.5/- (Size 25cm X 10cm) along with the application should be submitted in one envelope with the superscription on the top of the envelop "Application for the post of Amin in DC's Office, Karimganj.</li></ul>
Selection Procedure	<ul style="list-style-type: none"><li>• A.The candidates will be shortlisted based on the marks secured in Graduation (10 marks), Higher Secondary (10 marks) and HSLC (10 marks).</li><li>• B. The shortlisted candidates will be in the ratio of 1:4 of the actual vacancy will be called for computer test for 20 marks.</li><li>• C. Finally selection will be made on the basis of marks obtained as per criteria in (A) &amp; (B) above.</li></ul>

  
Deputy Commissioner,  
Karimganj

Memo No.KRK.1/2016/pt-II /166-A,

Dated Karimganj, the 17<sup>th</sup> Jan./2023.

Copy forwarded for favour of information and necessary action to :

- 1) The Commissioner & Secretary to the Govt. of Assam, Revenue & Disaster Management (LR) Department, Dispur, Guwahati-6.
- 2) The Commissioner, Barak Valley Division, Dispur, Guwahati-6.
- 3) The Director of Land Records and Surveys etc., Assam, Rupnagar, Guwahti-32.
- 4) All Deputy Commissioners in Assam.
- 5) All Circle Officers of Karimganj District.
- 6) The District Employment Officer, Karimganj.
- 7) The Asstt. Employment Officer, Patherkandi.
- 8) The DI & PRO, Karimganj. He is requested to arrange for wide publicity through FLS, All India Radio, Doordarshan and also publish in the local daily news papers as news item.
- ✓ 9) The DIO, NIC, Karimganj. He is requested to upload the advertisement at the Official Web-Site of the district.
- 10) Notice Board, DC's Office, Karimganj.

  
Deputy Commissioner,  
Karimganj