



**GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER :: DARRANG :: MANGALDAI
(LAND RECORDS BRANCH)**

No. DRKG- 10/2022/10-12

Dated Mangaldai, the 16th September, 2022.

ADVERTISEMENT

Consequent upon receipt of Govt. approval for filling up of 16 (sixteen) Nos. of vacant sanctioned posts of Mandal vide letter No. **RLR.25/2020/36** dated **21st June, 2022**, applications are hereby invited from eligible intending candidates who are citizens of India as defined in Article 5 & 8 of the Constitution of India, domiciled in the State of Assam for filling up of **16 (sixteen) Nos.** of sanctioned vacant posts of **Mandal (Gr.- III)** under the amalgamated establishment of the Deputy Commissioner, Darrang in the Pay Band of Rs. 14,000/- - Rs. 60,500/- and Grade Pay of Rs. 6,200/- per month plus other allowances as admissible as per rules.

Category-wise reservation of vacancies as per 100-point Roster:

Sl. No.	Name of the Post	Total vacancies	Category-wise distribution			
			Unreserved	OBC	EWS	SC
1	Mandal (Gr.-III)	16	05	09	01	01

Eligibility Criteria:

1. The candidates must not be less than **18 years** of age or not more than **40 years** of age as on **01.01.2022**. The upper age limit is relaxable by 3 years in case of candidates of OBC/MOBC, 5 years in case of candidates of SC, and 10 years for PwD candidates as per Govt. Memorandum No. ABP.6/2016/51 dated 02.09.2020.
2. **Educational Qualification:**
The candidates must have passed **HSLC Examination** or equivalent examination from any Central of State recognized Boards.
3. **Other Qualification:**
 - (i) The candidates must possess a valid 6 (six)-month "**Recorders Certificate Class Course (RCCC) Training**" certificate from the Assam Surveys and Settlement Training Centre, Dakhingaon, Guwahati.
 - (ii) The candidates must have a minimum **6 (six)-month diploma/certificate in computer proficiency** from a recognized institute and must have good working knowledge of office productivity software tools in addition to land revenue related software used in the State.
4. The candidates must have registered his/her name in the Employment Exchange and the Registration Number along with the dates must be mentioned in their applications.
5. The candidates already in service should apply through proper channel.

6. **How to apply:**

The applications should be submitted in the Standard Form published in the Assam Gazette in Part-IX in a sealed envelope addressed to the **Deputy Commissioner, Darrang, P.O. & P.S.-Mangaldai, PIN- 784125** and should be submitted in the **Land Records Branch**, DC's office, Darrang. Applications should be sent either through post or to be delivered by hand in the drop box kept for the purpose in the Land Records Branch, office of the Deputy Commissioner, Darrang on the working days. Post applied for shall be superscribed on the sealed envelope.

The application must be accompanied by the following:

- a. Self-attested copies of all certificates/mark sheets in support of educational and other qualifications, age and caste along with other testimonials.
 - b. Self-attested copy of 6-months RCCC Training Pass Certificate.
 - c. Three copies of recent passport size photographs duly signed by the candidates across the photographs (one of which should be pasted on the application form).
 - d. EWS Certificate (in case of reserved category).
 - e. Valid Employment Exchange Registration Certificate.
 - f. Declaration in Form "A" under Rule 5(1) of the Assam Public Service (Application of Small Family Norms in Direct Recruitment) Rules, 2019.
 - g. Disability Certificate in case of PwD category candidates issued by competent authority.
 - h. The applicants are required to enclose a self addressed envelope affixing postal stamp of Rs. 5/- along with the applications.
 - i. The candidates shall furnish their mobile number, whatsapp number and email ID (if any) on the application form for smooth communication of information relating to the conduct of examination.
7. Applications will be received in the office of the Deputy Commissioner, Darrang from **17.09.2022** upto midnight of **30.10.2022**. Incomplete application and application received after last date will not be accepted. Any postal delay after the last date of receipt of application will not be accepted.
8. Reservation of 33% for women will be kept as per provision out of the total post.
9. The candidates whose applications are accepted as per eligible criteria will be required to appear in a Written Examination. The written examination will be of **100 marks** and duration will be **3 hours**.
10. The date of written examination will be notified later on and will be published in the Notice Board of Deputy Commissioner's office, Darrang and also in official website: <http://darrang.gov.in>. The candidates will be able to download their Admit Card for the written examination from the said website. The written examination comprises the following subjects:

Sl. No.	Paper	Subject	Total Marks
1	1	i) General English ii) Assamese iii) General Knowledge & Quantitative Aptitude iv) Knowledge on Survey and Settlement	100

11. The shortlisted candidates through written examination will have to appear in a **Hands-on Computer Proficiency Test (Practical)**. The list of the shortlisted candidates and the date of the

test will be published in the Notice Board of Deputy Commissioner's office, Darrang and also in official website: <http://darrang.gov.in>.

12. The selection will be strictly on Merit Basis.
13. If any information declared by the candidates is found to be false at any stage, the candidature will be cancelled.
14. **CANVASSING DIRECTLY OR INDIRECTLY SHALL DISQUALIFY A CANDIDATE.**
15. No TA/DA shall be admissible for appearing in written test/computer test.
16. The Selection Committee already constituted to select the candidates for the aforesaid posts has the right to accept/reject the candidature after proper scrutiny of documents/testimonials, etc., with regard to the modalities of selection. The decision of the Selection Committee shall be final and binding.
17. The selected candidates will have to submit an undertaking to the Appointing Authority that he/she will abide by the New Pension Scheme of the Government issued vide Finance Department letter No. BW.3/03/Part-I/1 dated 25.01.2005.


Sd/-
Deputy Commissioner, Darrang
Cum
Chairman, Selection Committee

Memo No. DRKG – 10/2022/10-12

Dated Mangaldai, the 16th September, 2022.

Copy for favour of kind information and necessary action to:

1. *The Commissioner & Secretary to the Government of Assam, Revenue & DM (LR) Department, Dispur, Guwahati- 6. This has a reference to approval vide Govt. letter No. RLR.25/2020/36 dated 21st June, 2022.*
2. *The Commissioner, North Assam Division, Tezpur.*
3. *The Director, Land Records & Surveys, etc., Assam, Rupnagar, Guwahati- 32.*
4. *The Director, Printing & Stationery, Assam, Bamunimaidan, Guwahati- 21. He is kindly requested to arrange for publication of the advertisement in the next issue of the Assam Gazette.*
5. *All Deputy Commissioners/Sub-Divisional Officers(C), Assam.*
6. *All Revenue Circle Officers, Darrang for wide publicity.*
7. *The Employment Officer, Darrang.*
8. *The DIO, NIC, Darrang for information and necessary action. He is requested to take steps for publicity of the advertisement through District website.*
9. *The District Information and Public Relations Officer, Darrang for publicity of the advertisement through two widely circulated dailies- one Assamese and another English.*
10. *Notice Board, DC's office, Darrang.*


Deputy Commissioner, Darrang
Cum
Chairman, Selection Committee

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