



COFFEE BOARD

Ministry of Commerce & Industry
Government of India
Binand Apartment, Rajat Kamal Path
R. G. Baruah Road, Guwahati – 781 024

DDE (P&C)/NER-48/JTA/2022-23/59

Dated: 19.07.2022

Coffee Board, a Statutory Body under the Ministry of Commerce & Industry, Government of India, invites applications for ad-hoc engagement on contract and purely temporary basis as **Junior Technical Assistant (JTA)** (4 Nos.) in various offices of the Coffee Board in North East Region. The detailed information is hosted in the website www.indiacoffee.org under LATEST UPDATES.

The last date for receipt of filled in Application is 19.08.2022.



COFFEE BOARD
MINISTRY OF COMMERCE & INDUSTRY
GOVERNMENT OF INDIA
BINAND APARTMENT, 12TH BYE LANCE
R. G. BARUAH ROAD, GUWAHATI - 781 024

APPLICATION FORM FOR AD-HOC ENGAGEMENT OF JUNIOR TECHNICAL ASSISTANT (JTA) – FOR NORTH EASTERN REGION

Please affix your latest passport size photograph duly signed on the front side in such a way that half of the signature is on the application

| | | |
|----|---|--|
| 1. | Name of the candidate: (in Block Letters) First name- middle name-surname. | |
| 2. | Gender: (Male / Female) | |
| 3. | Date of birth (Day-Month-Year): (Enclose Self attested copy of Age Proof) | |
| 4. | Age as on the closing date of receipt of application (Years/Months/ Days) | |
| 5. | Are you a citizen of India by Birth/domicile? | |
| 6. | Father's Name | |
| 7. | Mother's Name | |
| 8. | Qualifications acquired: (Enclose Self attested copy of 12 th Class / Degree Certificate / Marks Cards) | |
| 9. | Previous work experience, if any. | |

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|--|--|---|--------------------------------|--|-----------|--|------------|--|
| 10. | Full postal address for Correspondence with Pin Code: | | | | | | | |
| 11. | Permanent address: | | | | | | | |
| 12. | Contact details : | <table border="1"><tr><td>Mobile No.:</td><td></td></tr><tr><td>Tel. No.:</td><td></td></tr><tr><td>E-mail ID:</td><td></td></tr></table> | Mobile No.: | | Tel. No.: | | E-mail ID: | |
| Mobile No.: | | | | | | | | |
| Tel. No.: | | | | | | | | |
| E-mail ID: | | | | | | | | |
| 13. | Community: (SC / ST / OBC / General) (Enclose self-attested copy of caste certificate) | | | | | | | |
| 14. | Indicate the State to which you belong: | | | | | | | |
| 15. | Indicate the State in which you are interested to work: | | | | | | | |
| 16. | Any other information you wish to furnish | | | | | | | |
| <table><tr><td>Place: Date :</td><td>Signature of the Candidate NAME :</td></tr></table> | | | Place: Date : | Signature of the Candidate NAME : | | | | |
| Place: Date : | Signature of the Candidate NAME : | | | | | | | |



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Terms and Conditions proposed for engaging Junior Technical Assistant

1. Candidates with educational qualification of B. Sc. (Agriculture) / B. Sc. (Horticulture) / B. Sc. (Biological Sciences) with working knowledge of computer operations and age not more than 35 years as on the last date of receipt of application. Age relaxation of upto 3 years for OBC and 5 years for SC & ST candidates is applicable.
2. The consolidated remuneration shall be Rs.25,000/-per month.
3. The contractual engagement is for a period of 11 months and extendible based on performance.
4. If the performance and services of the contractual Junior Technical Assistant is not satisfactory, the Board reserves the right to terminate the contract without assigning any reason or any kind of advance notice.
5. The contractual Junior Technical Assistant must submit a minimum of one month notice if he or she wishes to quit from the contract.
6. One day leave per month will be permissible during the period of contract. In case of additional leave over and above the prescribed period of one day per month, pro-rata deduction will be made from the consolidated monthly payment.
7. Preference would be given to candidates hailing from the concerned District / States of NER and who know the local language.
8. The filled in applications and any queries should be sent to;

The Joint Director (Extension),
Coffee Board, North Eastern Region,
Binand Apartment, 12th Bye Lane
R.G. Baruah Road
GUWAHATI - 781 024., Assam
Mobile : 9435199620
E-mail : jdeghty@gmail.com

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