

# NATIONAL HANDLOOM DEVELOPMENT CORPORATION LIMITED

(A Government of India Undertaking)

WEGMANS BUSINESS PARK,  
4<sup>th</sup> FLOOR, TOWER-1, PLOT NO.3, SECTOR KNOWLEDGE PARK-III,  
SURAJPUR KASNA MAIN ROAD, GREATER NOIDA-201306 (UP)

## APPLICATION FOR EMPLOYMENT

Affix your latest  
Self attested  
passport size  
photograph

POST APPLIED FOR: \_\_\_\_\_

1. Surname      First Name      Middle Name			Father's/Husband Name	
2. Date of Birth and 'Age'	3. Place of Birth	4. Nationality	5. Home Town	
6. Sex	7. <b>Marital Status</b> Single   Married	Separated	Widow/Widower	Divorcee
8. Present Address	9. Permanent Address		10. Present Telephone No. Office    : Residence: E-mail    :	

11. What do you consider as your specialization?

12. Details of family including Dependents:

Name	Date of Birth	Relationship	Name	Date of Birth	Relationship

13. State, if SC/ST/OBC/PH \_\_\_\_\_

14. State, if Ex-serviceman \_\_\_\_\_

15. Education:-

Name & Location of Institution of learning	Academic degree & certificates or diplomas obtained	Duration of course	Year of passing	Class or Division	Main field of study

16. Knowledge of Language

Mother Tongue \_\_\_\_\_

Other Language	Read	Write	Speak	Understood

17. Training & Attainments

Name of course	Period/Duration	Name of Institute	Field of Study

18. Hobbies : \_\_\_\_\_

19. Whether applied in NHDC earlier - Y/N

If yes – post applied for : \_\_\_\_\_

Month & year when applied : \_\_\_\_\_

20. Why do you seek employment in NHDC Ltd?

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21. Professional Experience – Starting from present position:

Employer's name & address Type of business	Period of Employment		Title of post	Nature of duties (Pl. specify the job carried out / area of Specialization)	No. & kind of Employees Supervised
	From	To			
i)					
ii)					
iii)					
iv)					
v)					
vi)					
vii)					
viii)					
ix)					
x)					
xi)					
xii)					
xiii)					
xiv)					
xv)					

Note : Add additional sheets, if required.

22. Details of Last Pay Drawn:

Position as noted in Col.21	Monthly Salary with Break up/Pay Scale	Reason for Leaving
A)	Pay scale	
	Basic pay	
	Allowances	
	Total	
B)	Pay scale	
	Basic pay	
	Allowances	
	Total	
C)	Pay scale	
	Basic pay	
	Allowances	
	Total	
D)	Pay scale	
	Basic pay	
	Allowances	
	Total	

23. Any other information: \_\_\_\_\_

24. General Condition of Health

: \_\_\_\_\_

25. Are any of your relatives directly or indirectly employed with the National Handloom Development Corporation Limited?

Yes

No

If answer is 'Yes' please indicate hereunder :

Name	Relationship	Type of involvements with National Handloom Development Corporation Limited

26. Reference (other than relatives):

Full Name	Full Address	Telephone No.	Business or Occupation
		Office Home	
		Office Home	
		Office Home	

27. Have you ever been arrested. Indicated or summoned into court as a defendant Yes No  
in a criminal proceeding or convicted or fined or imprisoned for the violation  
of law (excluding minor traffic violations)

28. If 'Yes' give full particulars in each case in a separate sheet and attach the same.

I certify that the statements made by me are true, complete & correct to the best of my knowledge and belief, I understand that any material misrepresentation or omission made here on or any other documents required by the National Handloom Development Corporation Limited renders me liable to termination or dismissal from service.

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Signature

Place:

Date :