

WORLD BANK FINANCED
Assam Rural Infrastructure and Agricultural Services (ARIAS) Society
(An Autonomous Body of the Govt. of Assam)
Agriculture Complex, Khanapara, G.S. Road, Guwahati-781022
[Email:hrarias@arias.in]

REOI No. ARIAS/APART/767/2019/131

Dated, Guwahati 30th March'2022

The ARIAS Society invites applications for the following purely temporary contractual position under the World Bank financed Assam Agribusiness and Rural transformation Project (APART). The interested eligible candidates who are citizens of India as defined under the Constitution of India and fulfill the required qualifications, experience and age as cited in brief below, may apply accordingly. The detailed qualifications, experience, age shall be as per the Terms of Reference (ToRs) provided in the website of **ARIAS Society** (under the Recruitments section) at the following URL: <http://www.arias.in/career.html>.

Sl	Name & Number of Position	Essential Qualification & Experience.	Indicative Range of CTP (in Lakh per year)
1	Chief Financial Manager (1 No)	Educational Qualification and Work Experience: The following would be the preferred order of educational qualification and experience. That is, in case sufficient candidates from category 'a' below are not found suitable for the position, candidates from category 'b' will be considered and so on: a. A Chartered Accountant (CA)/with at least 5 (Five) years of post-qualification experience in the field of finance and accounts. OR b. MBA Finance from regular course (not correspondence course) from a reputed institution and with at least 10 (Ten) years of post-qualification experience in the field of finance and accounts. Computer Skills: The CFM must have experience of using Internet based applications, using and working with advanced word processing/spreadsheet including MS Word, MS Excel and MS Power Point and other related applications. However, at the discretion of SPD, for candidates having exceptional relevant experience and qualification, the age limit may be relaxed. Age: Age of the candidates should not be more than 50 years as on 1st March, 2022. Language: Fluency in English is a must. Preference will be given to candidates having knowledge of with local language(s) of Assam and Hindi.	Rs. 11.40 To Rs. 19.20
2	Senior Seed Experts (2 Nos)	Educational Qualifications: The SSE should hold a Masters degree in Agriculture preferably in Genetics & Plant Breeding or Seed Science & Technology or Agronomy from any recognized University/ Institution. A Doctorate/ Ph.D. degree in the relevant field will be an added advantage. Working Experience: The SSE must possess at least 7 (seven) years of professional experience working in seed production/ seed multiplication including paddy any public/ private sector organization. Computer Skills & Language: The SSE must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English, Assamese & Hindi. Age of the candidate should not be more than 50 years as on 1st March, 2022.	Rs. 11.40 To Rs. 19.20
3	Seed Coordinators (3 Nos)	Educational Qualifications: The Seeds Coordinator should hold a Masters degree in Agriculture preferably in Seed Science & Technology/Genetics & Plant Breeding/ Agronomy or a closely related field from any recognized University/ Institution. Working Experience: The Seeds Coordinator must possess at least 3(three) years of professional experience working in seed production, certification, processing, testing, sales, distribution & related aspects in any public/ private sector organization. Computer Skills & Language: The Seeds Coordinator must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English, Assamese & Hindi. Age of the candidate should not be more than 40 years as on 1st March, 2022.	Rs. 6.60 To Rs. 10.80
4	Seed Farm Executive (3 Nos)	Educational Qualification: Bachelors in Agriculture from a recognized University/ institute. Working Experience: Minimum two years of experience in relevant field besides seed production & related activities. Fresh candidates with Masters in Seed Science/ Plant Breeding or a closely related field may also be considered for interview, in case sufficient candidates with experience as mentioned above are not available. Computer Skills: Must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English & Hindi. Knowledge of other local languages will be an advantage. Age: Age of the candidate should not be more than 35 years as on 1st March, 2022.	Rs.3.60 To Rs.4.20

5	Accounts Executive (1 No)	Educational Qualification: The AE must possess at least a Degree (of minimum three years duration) in Commerce/ Accountancy/ Finance /Accounts from a recognized University/Institute. Working Experience: The AE must have at least (3) three years of professional experience in accounting management in any Public/ Private sector organization. Proficiency in working with Tally Accounting System is a must. Computer Skills: The AE must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel and MS Power Point and other related applications. Language: Fluency in English & Hindi. Knowledge of other local languages will be an advantage. Age: Age of the candidate should not be more than 35 years as on 1st March, 2022.	Rs.3.60 To Rs.4.20
6	District Accounts Manager (2 Nos.)	Post graduate Degree/Diploma in Accounting; Experience in respective sector and in similar assignments in any World Bank funded projects/ externally aided projects or similar Govt. of India funded projects/National level reputed projects including in Govt. projects; Good social, analytical and planning skills; the candidate must show initiative, synthesis, organization and personal dynamism, be self-motivated and should possess ability to work independently as well as in teams; Experience of working in complex, multi stakeholder environment with ability to work under pressure/ strict deadlines and multi tasking. Fluency in Assamese, Bengali, Bodo and other local languages; Age: Age of the candidate should not be more than 45 years as on 1st March, 2022.	Rs.4.20

Other General conditions for interview:

1. The candidates shall have to bring all the original certificates/documents along with a set of self-attested copies of the same, for the interview, if shortlisted. The Originals will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation.
2. Only Shortlisted candidates will be intimated and called for Interview/test. The Interview/test may be conducted through online mode depending upon COVID-19 situation.
3. The maximum Cost to Project (CTP), within the above indicative range, will be fixed based on (a) up to **maximum of 30% hike** on the last drawn Remuneration of the selected applicants and (ii) performance in the interview.
4. Candidates from outside Assam shortlisted, and appearing in the interview physically in Guwahati, will be reimbursed to & fro travelling fare via the shortest route on submission of original tickets, subject to a maximum of Rs. 10,000/-.
5. The State Project Director, ARIAS Society reserves the right to increase or decrease the number of positions or scrap any or all of the positions.
6. In case, sufficient candidates with requisite experience in the field cited above are not available, the ARIAS Society may shortlist candidates having lesser years of experience for the interview/test; However, if selected they will be offered a lower CTP.
7. ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged to apply.
8. Potential candidates (from India) having essential qualification and experience has to apply through a soft copy of the application & the supporting documents which are to be sent by email to hrarias@arias.in / hrdepariass@gmail.com. The application shall be submitted only in English language, as per the prescribed Application format provided in the website of ARIAS Society along with scanned copy of a signed cover-letter and self-attested copies of the supporting documents. The soft copy of the application, cover letter & the supporting documents has to be received by email to hrarias@arias.in / hrdepariass@gmail.com on or before **12th April'2022**. **Applications received through any other mode except email would not be entertained for selection process.** Canvassing in any form will lead to disqualification and rejection.
9. *The SPD, ARIAS Society reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the numbers of response to this REOI*

Sd/-
(Dr. Ashish Kumar Bhutani, IAS)
State Project Director,
ARIAS Society