

for IASST's website



INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY
An Autonomous Institute under Department of Science and Technology
Govt. of India, Paschim Boragaon, Garchuk, Guwahati-781035

NOTICE INVITING EXPRESSION OF INTEREST FOR EMPANELMENT OF
ADVOCATES IN IASST

Advt. No. 334(EOI)

Date: 03/02/2022

The Institute of Advanced Study in Science and Technology (IASST) is an autonomous multidisciplinary research organization under the Department of Science & Technology (DST), Govt. of India. The Institute has its own permanent campus at Paschim Boragaon, Ghy-35 is planning for empanelment of Advocates to undertake various legal matters of IASST like representing IASST in various courts/Tribunals/Commissions and other Judicial and quasi-judicial authorities across the country, scrutinizing/vetting the proposals for all polices/Acts/Rules/Procedures, drafting of contracts/agreements, preparation of replies of RTI applications/Grievances, Legal opinion etc.

The Eligibility criteria shall be as follows:

- I. Advocate/Law Firm having minimum 5 years' experience in litigation/ legal cases of the Government Department/PSU before Hon'ble Supreme Court of India/ High Courts/ District Court/ Commission/Tribunals. Preference shall be given to those who are at present working as Panel Advocates of one or more central/ State Government Organization/PSU in Hon'ble Supreme Court/High Court/District Court/Commission/Tribunal.
- II. The Advocate/law Firms should have adequate setup/infrastructure to deal with the matters and should be currently practicing in the relevant fields as aforesaid.
- III. The Advocates/Law Firms shall not appear/appearing against IASST in any matter before any forum/Courts/Tribunals etc.
- IV. Advocates/Law Firms desirous of applying for empanelment may submit in the format provided at ANNEXURE-A.
- V. The Advocate/Law Firms' payment will be as par the approved rates of Department of Legal Affairs, Ministry of Law & Justice, Government of India (No. 26(1)/2014/judl. Dated 01/10/2015) as amended from time to time.
- VI. No retainer fee shall be paid to any panel Advocate merely because such advocate has been empanelled.

VII. The terms of empanelment of advocate may be renewed with the approval of the competent authority.

VIII. Applications are invited in sealed envelope superscripted as "Application for empanelment of Advocates. Sealed envelope containing complete set of had copy of application along with enclosures, if any, should be submitted by post to or delivered in person at IASST office.

a. Application should be typed and submitted on A4 size paper, spirally and securely bound and with all pages therein in serial order.

b. All pages of the application should be signed. Any interlineations, erases or overwriting shall be valid only if the person(s) signs and authenticates them.

c. Contact details of the applicant are to be provided as under

Name:

Designation:

Email ID:

Mobile No.:

Address:

IX. The last date for submission of application is **28/02/2022** up to 05:00 PM. In case the designated day is declared a holiday, the next working day will be deemed as the last date for submissions of Applications.

X. On scrutiny, any application not found in desired format/illegible/complete/not containing clear information, or failing to fulfill the relevant requirement will be rejected for further evaluation process at the sole discretion of IASST.

XI. Short listing or empanelment by IASST does not create any right in favor of shortlisted or empanelled Advocate to get appointed as dealing Advocate in any case/matter.

XII. IASST reserves the right to accept or reject any or all applications received without assigning any reason therefore whatsoever and the IASST decision in this regard will be final. No contractual obligation whatsoever shall arise from the application process.

XIII. IASST is not responsible for non-receipt of applications within the specified date and time due to any reason including postal delays or holiday in between.

XIV. IASST reserves the right to verify the validity of information provided in the application and reject any application where the contents appears to be incorrect, inaccurate or inappropriate at any time during the process of application/empanelment.

XV. The applicants shall bear all costs associated with submission of application desired by IASST. IASST will not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.

Interested candidate may submit their application in the format as at ANNEXURE-A addressed to the "Registrar, Institute of Advanced Study in Science & Technology, Paschim Boragaon, Garchuk, Guwahati 781035". Applications may be sent latest by **28/02/2022**. For further details kindly refer our official website www.iasst.gov.in

Registrar

IASST

ANNEXURE-A

Application for empanelment as Advocate/Law Firm in IASST

| S.No. | PARTICULARS | |
|-------|---|--------|
| 1. | Name of Advocate /Law Firm | |
| 2. | Address with Telephone Nos & E-mail ID | |
| 3. | Academic Qualification (in case of Firm of all partners of the Firm) | |
| 4. | Location and Court of Practice along with registration number and name of Bar Council | |
| 5. | Area of Specialization | |
| 6. | Income Tax Return (Last 3 years) | |
| 7. | Bar Council Registration No. | |
| 8. | Whether fulfils the requisite eligibility conditions | YES/NO |
| 9. | Whether documentary proof in support of essential eligibility attached | YES/NO |
| 10. | Whether documentary proof in support of desirable experience attached. | |
| 11. | Any other information you may like to give | |
| 12. | List of enclosures | |

DECLARATION

I hereby undertake that the information given above is true and correct. I agree to the terms and conditions for engagement and placement of panel.

Name & Signature of the

Advocate/Authorized Signatory

Place:

Date: