



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER : BAKSA : MUSHALPUR
E-mail: dc-baksa@nic.in Phone/Fax-03624-234556/234524

ADVERTISEMENT

In pursuance of the approval by the Commissioner, Lower Assam Division, Guwahati letter No. RR-5/2020/75 dated 18/12/2021, applications are invited in Standard Form from the eligible candidates for filling up a sanction vacant post of "Head Assistant" in the O/o. Deputy Commissioner, Baksa, Mushalpur in the Pay Band - 3, Rs. 22,000/- - Rs. 87,000/- + Grade Pay Rs. 10,300/- per month (RoP, 2017) plus other allowances as admissible under the Rules from time to time.


The candidates must have served at least 2 (two) years as Supervisory Assistant in any of the concerned Deputy Commissioner's establishment in Assam and possesses vast experiences on disposal of files of different branches of Deputy Commissioner's office.

Application stating name, age, educational qualification, present and permanent address, experiences of working in each branches with a period of incumbency, 2 (two) recent passport size photograph, Identity Card, etc should reach the officer of the undersigned on or before 8th January, 2021.

Application should be submitted through proper channel with service particulars and ACRs of last consecutive 5(five) years. Selection will be made by the Commissioner, Lower Assam Division as per the Assam Ministerial District Establishment Service Rules, 1967 as amended.

Candidates would have to appear before an interview board when called for.

No TA/DA will be admissible for the interview.



Deputy Commissioner,
Baksa, Mushalpur.

Memo No. BPE-11/2013/84

Dated Mushalpur, the 23rd December, 2021

Copy -

1. The Commissioner & Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati - 6 for kind information.
2. The Commissioner, Lower Assam Division, Panbazar, Guwahati -1 for kind information.
3. All Deputy Commissioners/SDO(Civil) of the state of Assam for information and wide publication.
4. The Director of Information and Public Relation, Assam, Guwahati with a request to publish the advertisement.
5. The DIPOR, Baksa with a request to wide publicity. He is requested to publish the advertisement through leading Newspapers.
6. The DIO, NIC, Baksa for uploading the advertisement in the office portal.
7. Officer Notice Board.


Deputy Commissioner,
Baksa, Mushalpur.